



DRAFT Minutes 5-9-2011
2pm District Office, Room 222

Governing Council Officers

2010-2011

Diana Bennett <i>President</i>	Christine Roumbanis <i>District Curriculum Committee</i>
Ray Hernandez /Patty Dilko <i>Past President</i>	David Clay <i>Cañada College AS Vice President</i>
Martin Partlan <i>Cañada College AS President</i>	Huy Tran <i>College San Mateo AS Vice President</i>
Diana Bennett <i>College San Mateo AS President</i>	Leigh Anne Sippel <i>Skyline College AS Vice President</i>
Fermin Irigoyen <i>Skyline College AS President</i>	

1. Call To Order	2:13 pm
2. Roll Call	Members: Dave Clay, Fermin Irigoyen, Diana Bennett, Huy Tran, Leigh Anne Sipple, Monica Malamud Guests: Martin Partlan
3. Adoption of the Agenda	Motion by Fermin Irigoyen, second by Huy Tran to approve the Agenda as presented; all approved.
4. Approval of Minutes: 4-11-2011	Motion by Fermin Irigoyen, second by Huy Tran to approve the Minutes as presented; all approved.
5. Public Comment (3 minutes per speaker) Comments by non-Board members on non-agenda items	None.
6. Presentations/Information	None.
7. Continuing Business	7.1 Trust Committee Statement
7.1 Trust Committee Statement	No progress. Diana Bennett; DASGC and Monica Malamud; AFT will meet with Chancellor Galatolo and Board Chair Holober to discuss issues. It was recommended the DASGC place the recommendation to take action on the agenda for the Trustees to consider. DASGC, again discussed their concerns that this proposal must be seriously considered by the District and that action must be taken so that work can begin on the project.
7.2 Min Quals / FSA Policy	7.2 Min Quals/FSA Policy Last steps ... the AFT discussed and approved the final draft with three changes: That the language Title V for the consideration of foreign degrees be included in our local policy rather than just a reference. That the AFT as bargaining unit for faculty be included in the beginning and end of the document where there is reference to who is involved in consultation regarding revision of the policy/procedures. Next steps: DASGC will forward the new policy and procedures to the Trustees for their consideration and ratification.
7.3 Faculty Hiring Procedures	7.3 Faculty Hiring Procedures One part time faculty member from Canada volunteered to be on the district wide committee to revise the hiring policy/procedures. The Presidents from CSM and Skyline will recruit from their colleges with the goal of convening the committee Fall 2011. Clarification regarding

	<p>the purpose of the revision was requested. It was clarified that this revision is being undertaken at the request of Cañada Senate and is considered a regular review of the policy since all policies should be reviewed regularly.</p>
<p>8. New Business 8.1 District Accreditation</p> <p>8.2 Joint Faculty Social Event</p> <p>8.3 CurricUnet-Program Review</p> <p>8.4 Tianhua – Guiding Taskforce</p> <p>8.4 DAS/VP’s meeting</p>	<p>8.1 District Accreditation Vice Chancellor Luan reviewed the timeline for work for the District Accreditation Coordination Taskforce. This taskforce is comprised of the Accreditation Liaisons, Curriculum Committee Chairs, VPs and researchers. The committee will oversee the district wide activities of data collection and evaluation of district wide processes. There was a request from the VPs that the District invite the Trustees to participate on local Accreditation committees. Chancellor Galatolo asked VC Luan to coordinate that effort so that any Trustees who are interested can participate, and that all three colleges will receive appropriate participation. The Self-Study process has begun at all three colleges and the District. Committees are being formed and data is being collected. The three colleges & District is up for their site visits in Fall 2013.</p> <p>8.2 Joint Faculty Social Event May 12, 2011, 2 – 5 pm at Cañada Vista Sponsored by DASGC and AFT with refreshments sponsored by Chancellor Galatolo ... all faculty are encouraged to come and mingle.</p> <p>8.3 CurricUnet – Program Review Vice Chancellor Luan stated that the full roll out of CurricUnet for curriculum development will happen Fall 2011. The three colleges have committed to the timeline, and all previous curriculum development processes will be discontinued. There will be training of trainers, curriculum committee members, staff and administrators over the summer and fall flex days. Local folks will train faculty although little training will be necessary due to the intuitive nature of the program.</p> <p>There is a Task Force in place to work on the development of the Program Review module. As with the curriculum development aspect of the program there will need to be collaboration between the three colleges regarding the data sets, the look and feel and reports generated by CurricUnet. This Taskforce should complete its work for a Fall 2011 roll out just after the beginning of the Fall semester.</p> <p>8.4 Tianhua – Guiding Taskforce President Mohr is scheduling the first meeting of the Tianhua Taskforce. This group will advise the President as the collaboration between Cañada, the District Office and the university at Tianhua develops. Cañada AS appointed Patty Dilko, AFT appointed Monica Malamud, the Presidents from CSM and Skyline are asked to recruit someone from their colleges with particularly strong background on a Curriculum Committee. Students from China will be attending Cañada Fall 2011, the program is projected to begin operation Fall 2012 if the planning moves ahead. There are many issues to be discussed and resolved prior to implementation.</p> <p>8.5 DAS/VP’s Meeting There is a joint DASGC/VP meeting planned for May 24th 12 – 1L20 at the District Office. The Agenda will include CurricUnet roll out. The Program Review Module, program development/discontinuance, and summer planning. All DASGC members are encouraged to attend.</p>

8.5 PIV policy review	<p>8.6 PIV Policy Review</p> <p>Huy Tran and Patty Dilko met to begin the process of revising Board Rule 6.15 The Curriculum & Program Development, Program Review and Program Discontinuance Policy. They have provided a draft revision of the policy that enhances the responsibility of the three Senate Presidents to collaborate with each other and it more clearly articulates the role of the VC of Education. (see attached draft)</p> <p>Professors Tran and Dilko said that they plan to meet again prior to the end of the semester to review the procedures for program discontinuance at the three colleges and draft some core principles that should be included in any discontinuance process. These recommendations will be forwarded for consideration by the three college senates at the beginning of Fall 2011.</p> <p>After discussion, it was agreed upon unanimously by the body that they should take action on this issue.</p> <p>Motion by Fermin Irigoyan to accept the revised policy as a working draft so that President Bennett can refer to it during potential administrative meetings and Board meetings during the summer, second by Dave Clay; all approved.</p>
9. District Curriculum Committee Report	No report.
10. Matters of Council Interest	DASGC will hold an election for President early Fall 2011 because President Bennett will be assigned to Florence, Italy for Spring 2012 semester.
11. Adjourn	3:50 pm